

BOROUGH OF WEST CONSHOHOCKEN
REGULAR MEETING
FEBRUARY 22, 2010
7:00 P.M.

MEETING SCHEDULED FOR FEBRUARY 9, 2010 CANCELLED DUE TO
SNOW AND RESCHEDULED TO FEBRUARY 22, 2010

Pursuant to the provisions of the "Open Public Meeting Agenda/Sunshine Act" public notice was provided to the Times Herald Newspaper and posted on the bulletin board in the Borough Hall as required by law.

CALL TO ORDER

Marcy Rogovin, Council President, called the meeting to order and led the Pledge of Allegiance.

ROLL CALL

Marcy Rogovin, President	Present
Joseph Pignoli, Vice President	Present
Zack Walker	Present
Bernie Couris	Present
Harry Griffiths	Present
Albert Kleinschmidt	Present
Joseph Costello	Present
Donna Frankenfield, Mayor	Present
Caren Andrews, Manager	Present
Joe McGrory, Solicitor	Present
Khaled Hassan, Engineer	Present

PUBLIC COMMENT ON THE AGENDA

Ms. Rogovin opened the floor to public comment. No one came forward. Ms. Rogovin announced an Executive Session is needed to discuss real estate and personnel matters.

APPROVAL OF MINUTES

Ms. Rogovin requested a Motion to accept the Regular Council Meeting Minutes of January 12, 2010. Mr. Costello stated he did not receive the minutes. The motion was made with the caveat that Mr. Costello could make comments and ask questions at the next meeting.

Motioned By: Bernie Couris
Seconded By: Zack Walker
All in Favor, Yes.
The motion passed 7 to 0.

APPROVAL OF BILLS

Ms. Rogovin requested a Motion to approve the bills in the amount of \$265,237.29

Motioned By: Joseph Pignoli
Seconded By: Albert Kleinschmidt

All in Favor, Yes.
The motion passed 7 to 0.

FINANCIAL REPORT

Ms. Rogovin announced the current funds as of February 5, 2010 are \$4,370,149.34.

Mr. Costello questioned what was done with the certificate of deposit that matured on February 8th.
Ms. Andrews said the investment was rolled into the checking account earning 1% interest.

BOROUGH MANAGER'S REPORT

Ms. Rogovin asked if there were any questions. None were posed.

Ms. Rogovin requested a Motion to correct the typo in the Council Minutes of January 13, 2009 for Bernie Couris' term expiration date on the Municipal Authority. The expiration date is December 31, 2013.

Motioned By: Zack Walker
Seconded By: Joseph Pignoli
All in Favor, Yes.

The motion passed 6 to 0. Mr. Couris abstained.

Mr. Costello asked who would be taking care of the fire marshal's duties during the medical absence of Dave Morris. Ms. Andrews stated Gilmore and Associates. She requested a motion.
Ms. Rogovin requested a Motion to appointment Gilmore and Associates to serve as the Acting Fire Marshal.

Motioned By: Bernie Couris
Seconded By: Harry Griffiths
All in Favor, Yes.

The motion passed 7 to 0.

COMMITTEE, DEPARTMENT, AND MAYOR'S REPORTS

Mr. Kleinschmidt, a member of the Facility Committee, passed out preliminary architect drawings for the Police Station renovations. Mr. Kleinschmidt walked Council through the floor plans. Mr. Griffiths asked if the Police Chief was involved. Police Chief Sinclair answered yes. Mr. Kleinschmidt will report back with the revised plans.

Mr. Griffiths, a member of the Public Safety Committee, stated the Committee is recommending the Borough Police Department join the Central Montco SWAT Team at an annual membership fee of \$2,500. One Borough officer, to be determined later, will be assigned to this team. The cost to staff and train the officer is \$4,000.

Ms. Rogovin requested a Motion to have West Conshohocken's Police Department join the Central Montco SWAT Team and provide one officer, to be determined later, to the team.

Motioned By: Zack Walker
Seconded By: Joseph Pignoli
All in Favor, Yes. The motion passed 7 to 0.

Mr. Griffiths announced the Public Safety Committee is recommending the Police Department join the Montco Mobile Field Force. This organization handles special events, such as the president coming to town. The annual membership fee is \$200. The Chief will assign one officer. The officer needs a uniform at a cost of \$ 100 and training which is covered by the membership fee.

Ms. Rogovin requested a Motion to have West Conshohocken's Police Department join the Montco Mobile Field Force.

Motioned By: Joseph Costello
Seconded By: Bernie Couris
All in Favor, Yes. The motion passed 7 to 0.

Mr. Griffiths announced two new vehicles have been added to the police fleet. There will be one more coming in this year. Due to a budget issue two of the SUV cars are scheduled for repainting, black and white. An update was given on the police officer hiring process.

Mr. Griffiths said a system needs to be in place to communicate with the residents during times of emergencies. He asked the Mayor to address this matter. Mayor Frankenfield said she is researching an auto-call system used by other Boroughs. Landline and cell phone numbers are programmed into the system. When activated calls go out to the citizenry. This can be used for emergency notifications or to advertise community events. The Council liked this idea. Not everyone has access to a computer and the Borough website. The Council asked Ms. Andrews to survey the Montco Consortium to obtain information.

Ms. Rogovin asked if there were any questions on any written reports. No questions were posed.

PROFESSIONAL REPORTS

Mr. McGrory announced he prepared a Resolution for a land development waiver for the Kolea property located at 6 Cedar Avenue. The waiver is subject to compliance with storm water management controls as defined in the Pennoni letters, project expenses being reimbursed to the Borough by the applicant, permits being secured, and a financial agreement being executed. Ms. Rogovin asked if anyone had questions. No questions were posed.

Ms. Rogovin requested a Motion to adopt a Resolution granting a SALDO waiver for plans at 6 Cedar Avenue.

Motioned By: Bernie Couris
Seconded By: Joseph Pignoli
All in Favor, Yes.
The motion passed 6 to 0. Mr. Walker abstained due to his lack of knowledge on this matter.

Mr. Hassan announced a meeting was held with the impacted neighbors for the MacKenzie Park/Church Street CDBG Project. The Borough is on schedule to complete the project by August 2010.

Mr. Hassan asked Council to let him know of any CDBG projects for Year 2010. The Council suggested two projects. One is parking behind the 100 block of Ford Street. The other is George Street as it ties into the Borough's gravel lot. Mr. Hassan does not think these projects qualify but he will review. Otherwise, he recommends a grant application be filed for ADA curb ramps. Everyone agreed.

Mr. Costello asked Mr. Hassan for an update on the new traffic light proposed at Front Street and Bullock Avenue. Mr. Hassan said the signal permit expired and recently was renewed. PennDot has met with OTP advising them the signalization has to be compliant with the new technology. PennDot is also addressing with OTP an ADA concern. The project is scheduled for completion this spring.

Ms. Andrews asked Mr. Hassan if there is an impact to MacKenzie Park when the Church Street stormwater improvement project is underway. Ms. Hassan said the upper park where the playground equipment is located will be accessible. The lower portion of the park will be under construction and not open to the public.

Mr. Hassan gave an update on the Matsonford Road East Widening Phase II. Ms. Rogovin, Ms. Andrews, and Mr. Hassan made a jumpstart grant presentation to the County Planning Department. The presentation went very well. The Borough should hear back from the County in April.

Mr. Griffiths asked Ford Street is owned by the Borough. Ms. Andrews stated the contract was received last week. The PennDot money is due to the Borough in early March. Ms. Andrews explained the Borough is required to have a separate bank account for these funds and expend it on the improvements defined in the PennDot contract. Ms. Andrews requested a Motion to open a Ford Street turnback bank account.

Motioned By: Bernie Couris
Seconded By: Zack Walker
All in Favor, Yes. The motion passed 7 to 0.

Mr. Hassan announced the scope of work for the Matsonford Road Phase II project has been expanded to include extending the left turning lane onto Route 23 and median shift work. This resulted in more engineering effort in the area of drainage, surveys, and cross sections. Mr. Hassan said Council originally gave permission for expenses not to exceed \$45,000. This adds an additional \$8,000 to \$11,000 to the engineering design and HOP submission.

Ms. Rogovin requested a Motion to authorize Pennoni Associates to perform the additional engineering work needed for the Matsonford Road Widening Phase II not to exceed \$56,000.

Motioned By: Bernie Couris
Seconded By: Harry Griffiths
All in Favor, Yes. The motion passed 7 to 0.

OLD BUSINESS

Ms. Rogovin requested a Motion to hire Architect G. Bogossian to perform a space plan for Borough Hall not to exceed \$1,000.

Motioned By: Albert Kleinschmidt
Seconded By: Bernie Couris
All in Favor, Yes.

The motion passed 6 to 0. Joseph Pignoli was not in the room when the vote was taken.

Mr. Hassan reviewed three design options for the gravel parking lot and Borough Hall parking lot. The Council favored Option Three which blacktops the gravel lot and provides for forty-two parking spaces. Vehicular movement between the Borough Hall lot and gravel lot will be provided. The Front Street driveway openings will be eliminated. Ms. Rogovin said to table this for now being there is an item in Executive Session that may impact this improvement.

The Council discussed adding a stop sign at Ford Street and Elizabeth Street as well as installing no parking signs on Cedar Avenue by 301 and 303 Ford Street. The Council authorized Mr. McGrory to prepare an Ordinance.

Ms. Rogovin said a master park plan for St. Gerts was developed. The improvements for the first plan cost out at \$ 500,000. The project was reduced to include a walking trail, benches, landscaping, memorial area, and playground equipment. The total cost of the revised park plan is \$200,000 to \$ 225,000. Ms. Andrews requested a motion to proceed with the contract from DePallo Design and Planning. There became an issue with the inspection fee proposed at \$145 per hour for the Principal. It was suggested the Borough use the Borough Engineer. The Council asked Mr. McGrory if the language in the contract allowed for this exclusion. Mr. McGrory stated he had not seen the contract. Mr. McGrory suggested the contract be revised by DePallo getting the Borough to the completion of the bid award. Mr. McGrory said he will review the new contact. Council asked Ms. Andrews to expedite this matter and have it ready for the next Council meeting.

Mr. McGrory announced he submitted a draft Noise Ordinance to Council. Ms. Rogovin asked if anyone had any questions. No questions were posed.

Ms. Rogovin requested a Motion to authorize Mr. McGrory to advertise the Noise Ordinance.

Motioned By: Bernie Couris
Seconded By: Albert Kleinschmidt
All in Favor, Yes. The motion passed 7 to 0.

Ms. Rogovin requested a Motion to appoint John Adee to the Municipal Authority with his term expiring on December 31, 2010. He is filling the term of Tom Brookshier who recently passed away.

Motioned By: Bernie Couris
Seconded By: Harry Griffiths
All in Favor, Yes. The motion passed 7 to 0.

Ms. Rogovin requested a Motion to reappointment Richard Greenstein to the Zoning Hearing Board with a term expiring on December 31, 2012.

Motioned By: Bernie Couris
Seconded By: Albert Kleinschmidt
All in Favor, Yes. The motion passed 7 to 0.

Ms. Andrews announced there are openings on the Planning Commission and Zoning Hearing Board. She is going to confirm the terms and put this on the March 9, 2010 agenda.

Ms. Andrews said 32 candidates applied for the full time Police Officer position. Two were disqualified by the Civil Service Commission. The written test is on March 27, 2010.

Ms. Andrews announced AARP Representatives are in Borough Hall on Mondays to assist seniors and low income persons with their tax returns. To make an appointment contact Mary Ann Flynn.

NEW BUSINESS

Ms. Andrews said it was observed after the parking lot was constructed off of Powers Avenue that lighting was needed. Various options were explored. The cheapest option was to install a floodlight on an existing utility pole and have it added to our street light PECO invoice. The monthly PECO fee is \$ 14.57. Charles Higgins & Sons is quoting \$732 for the material and labor.

Ms. Rogovin requested a Motion to authorize Charles A. Higgins at a cost of \$732 to install one flood light on the street pole at Powers Avenue and Bullock Avenue and add this to our PECO street light inventory.

Motioned By: Zack Walker
Seconded By: Bernie Couris
All in Favor, Yes. The motion passed 7 to 0.

Mayor Frankenfield said she was approached by the Upper Merion Baseball Association to contribute to an All-Star Team fundraiser. She stated \$500 was donated in the past to Bridgeport. Mayor Frankenfield requested \$500. Mr. Walker suggested \$250 just in case Bridgeport comes to the Borough requesting a donation.

Ms. Rogovin requested a Motion to donate \$250 to the Upper Merion Baseball Association.

Motioned By: Albert Kleinschmidt
Seconded By: Zack Walker
All in Favor, Yes. The motion passed 7 to 0.

PUBLIC COMMENT

Steve Simpson, 29 Front Street thanked Council for the sewer credits. Mr. Simpson spoke on revitalizing Front Street. Peter Stemple, the land planner from the Penguin project, is working with him. Mr. Stemple came to the microphone to discuss some ideas. Mr. McGrory said in the past developers came in with great ideas and in the end they turned out not to be feasible. Mr. McGrory asked what makes their project unique. Mr. Stemple said the Borough parcel is not a component

of their plan; and, the dedicated public spaces is a non-issue. Mr. McGrory said that is not true because the Code calls for off-street parking for residential and commercial uses. He encouraged them to execute a professional services agreement and come to a staff meeting.

Pat Getzfried, 608 Ford Street asked if the Noise Ordinance would address barking dogs. Mr. McGrory said yes. Mr. Getzfried asked if violators would be fined. McGrory answered yes. Mr. Getzfried asked about the rules for clearing sidewalks after a snow event. He was advised the walk must be cleared 24 hours after the snow stops. He asked why the Matsonford Bridge pedestrian path was not shoveled. He was told it is a PennDot bridge. He asked why the Borough did not have to comply with our laws being the St. Gerts sidewalks were not shoveled. Mr. Getzfried expressed his dissatisfaction with Council not listening to the residents about the park and rec needs.

Pat Kelly, 300 Cedar Avenue praised the Public Works employees for their efforts during the blizzard. She also thanked the Mayor and the Fire Chief for their role in assisting during the blizzard. Ms. Kelly said an emergency message system needs to be put into service to keep everyone informed. She said Council needs to reestablish a regular workshop meeting. Residents need opportunities to discuss their concerns. Ms. Rogovin told her she could always come and speak to Ms. Andrews. Ms. Kelley replied she did not elect Ms. Andrews. Ms. Kelly asked Council to share the plans with the public. It is difficult to understand what is going on when the plans are not given to the audience.

EXECUTIVE SESSION

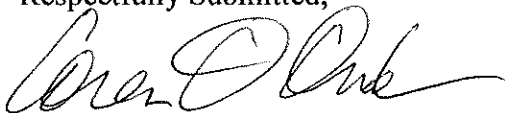
Council President Rogovin called an Executive Session at 9:23 pm to discuss real estate and personnel matters. The Council returned to the Regular Meeting at 10:50 pm.

ADJOURN

Ms. Rogovin asked for a motion to adjourn at 10:50 p.m.

Motioned By: Harry Griffiths
Seconded By: Joseph Pignoli
All in Favor, Yes.
The motion passed 7 to 0.

Respectfully Submitted,



Caren D. Andrews
Borough Manager / Secretary